

WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA
Tuesday, August 11, 2026 at 7pm

TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT AND ALL OTHER INTERESTED PERSONS: *Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at the library at 7pm on August 11, 2026 to discuss the following items.*

Citizen Comment: Comments are limited to three minutes unless given extra time by chair

Reports: These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting(s)
2. Treasurer's report, including financial reports to refer to audit
3. Finance Committee Report
4. Director's Report
5. Architectural Expansion and Improvement Committee Report
6. Landscape Design Committee (new)
7. Friends of the Library

Budget Requests:

Consent Items:

- Updated job descriptions for 5 managers and library page positions
- Investment Policy (<https://wells-branch.ploud.net/about-us/library-policies/investment-2025.pdf>)
- Records Management Policy (<https://wells-branch.ploud.net/about-us/library-policies/records-management-2025.pdf>)

Action Items:

1. Discuss and take action on the Annual Election.
2. Discuss and take action on renovation plans and progress.
3. Discuss and take action on Financial Committee definitions and scope to include consideration of updates to the Procurement Policy (<https://wells-branch.ploud.net/about-us/library-policies/procurement-2025.pdf>) as it relates to check signatures.
4. Discuss and take action on design bids as presented by the Landscape Design Committee to include assigning a budget and/or approving a contract for activities if necessary or appropriate.
5. Discuss and take action on facilities issues, personnel considerations, closures, and/or budget adjustments.

Trustee items:

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting.

All of the above items are subject to action by the board.



Abigail Joffrain
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.