

WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA
Tuesday, February 3, 2026 at 6pm

TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at the library at 7pm on February 3, 2026 to discuss the following items.

Citizen Comment: Comments are limited to three minutes unless given extra time by chair

Reports: These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting(s)
2. Treasurer's report, including financial reports to refer to audit
3. Architectural Expansion and Improvement Committee Report, to include Andrew Hoover of Fransen Pittman Construction
4. Director's Report
5. Friends of the Library
6. Landscape Design Committee (new)

Budget Requests:

- None at this time

Consent Items: The following are posted to the website and due for board review. No substantial changes are recommended.

- Collection and Circulation Policy
- Records Management Policy
- Texshare Policy
- Interlibrary Loan Policy

Action Items:

1. Discuss and take action on renovation plans.
2. Discuss and take action on landscape development committee to include assigning a budget of \$10K.
3. Discuss and take action on a regular meeting schedule.
4. Discuss and take action on select updated job descriptions
5. Discuss and take action on facilities issues, personnel considerations, closures, and/or budget adjustments.

Trustee items:

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting.

All of the above items are subject to action by the board.



Abigail Joffrain
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.