

# Wells Branch Community Library District

## E-Reader Policy

The Wells Branch Community Library has purchased a number of e-reader devices available for qualified patrons to check out. These are intended to provide increased access to popular reading materials, as well as an opportunity for patrons to test-drive and evaluate e-reader devices for personal purchase.

### **Material Selection:**

Library staff will purchase electronic books for use on library e-readers. These may include, but are not limited to, library-sponsored book club selections, required reading selections for nearby school districts, and other suitable materials identified by library staff.

Only library staff may select materials to be loaded onto or removed from library e-readers. Patrons may not download items or load any new content onto the library's e-readers. Patrons found to have added, altered, or deleted e-reader content may lose e-reader borrowing privileges and may incur a fine.

### **Eligibility:**

Adult cardholders (18+) in good standing, with no outstanding fines or overdue items, may check out an e-reader. Patrons who borrow e-readers are required to complete an E-Reader Borrower Agreement. Borrowers will receive a copy of this agreement for their records. Only one (1) e-reader per household can be checked out at a time.

### **Replacement Costs and late fees:**

Borrowers are responsible for all replacement costs in the event that the e-reader and/or its accessories are damaged, lost, or stolen during the loan period. The replacement cost of each item is listed below.

Kindle Paperwhite	\$130
Kindle Case	\$20
Power Cord	\$10
USB Adapter	\$20
Carrying Case	\$20
Kindle Processing	\$40
<b>Total</b>	<b>\$240</b>

Damage, loss, or theft of any or all of these components will result in charges for their replacement costs, due in full immediately at the time of staff assessment.

E-Readers must be returned to the library in person during regular hours on the due date. There is no grace period and no option for renewals or extensions. A late fee of \$5 per day will be assessed.