

**WELLS BRANCH COMMUNITY LIBRARY DISTRICT MINUTES**  
**Thursday, March 7, 2019**

Meeting began at 6:45pm. Board Members present were Faye Cormier, Ralph Simon, Lindsay Martinez, Christine Bloemsma, and Kim Belcik. Library Director Donita Ward was in attendance.

**Citizen Comment:** no citizens present.

**Reports:**

1. Secretary report, to include minutes from previous meeting
2. Treasurer's report, including reports to refer to audit
3. Friends of the Library report. March 30 garage sale - access the night before.
4. Director's Report. 214K circulation 2018. Family place. April 11 - Legislative recognition of WBCL by Celia Israel.
5. Committee/Workgroup Reports. \*\*none\*\*

Christine moved, Lindsay seconded approval of all reports. Unanimous approval.

**Action Items:**

1. Discuss and take action on updates to the Patron Behavior Policy, Patron Computer Use Policy, Complaint Policy, and Fines & Fees Policy. Minor rewording on the computer use policy, removed "proctored exam" details on fines and fees policy. Approved unanimously.
2. Discuss and take action on banking changes and updates. Complete, except Capital One.
3. Discuss potential remodel concepts. All will review the image audit conducted by Lisa Charbonnet. Goals for a potential remodel would be: larger community meeting space, more space for YA section and kids' section, connect the two sides of the library. Next steps: community input and capital campaign. Donita will generate a survey. Lindsay proposes consultant for fundraising and for building. Those attending TLA April 15-18 can look for sessions on development, renovation/expansion.
4. Discuss and take action on facility maintenance and repair issues, to include budget amendments if necessary. Cistern and landscaping corrections will be about \$4379. Water heater and wiring repairs are in sight. No budget amendments needed at this time.
5. Discuss and take action on proposal from Southwest Solutions for shelving reconstruction in the media area. Tabled.

**Trustee items:**

1. Lindsay reminded of the child booster seat giveaway. Looking for some volunteers to greet and direct traffic 11:30-1:30 on March 18.
2. Donita was instructed to have a "donate here" button included on the library website.
3. Next meeting will be Thursday, April 25 at 6:30pm.

Ralph moved to adjourn. Christine seconded. Unanimous approval. The meeting was adjourned at 7:55pm.