

**WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA**  
**Wednesday, February 8<sup>th</sup> 2017 at 7:00pm**

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT  
AND ALL OTHER INTERESTED PERSONS:**

*Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at 15001 Wells Port Drive for:*

**Citizen Comment**

Citizen comment is limited to three minutes unless given extra time by meeting chair

**Reports:**

These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting
2. Treasurer's report, including reports to refer to audit
3. Friends of the Library report
4. Director's Report, including discussion and/or approval for the following:
  - a. facility maintenance issues to include budget amendments if necessary
  - b. plans for the February 19<sup>th</sup> reception
  - c. Quotes and drawings from Library Interior of Texas for teen area remodel, children's library furniture, private adult computer carrels, and booksale area.
5. Committee Reports (none this month)

**Action Items:**

1. Discuss and take action on updates to Complaint Policy.
2. Discuss and take action on Love Your Library Month reception, scheduled for February 19<sup>th</sup> at 4pm.
3. Discuss and take action on RFPs for legal services and emergency computer services.
4. Discuss and take action on quotes from Library Interiors of Texas to include any necessary closures or budget amendments.

**Trustee items:**

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting.

All of the above items are subject to action by the board.



Faye Cormier  
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.