

**WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA**  
**Thursday, October 19 at 7pm**

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT AND ALL OTHER INTERESTED PERSONS:**

*Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at the library at 7pm on October 19, 2023 to discuss the following items.*

**Citizen Comment:** Comments are limited to three minutes unless given extra time by chair

**Reports:** These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting(s)
2. Treasurer's report, including financial reports to refer to audit
3. Director's Report
4. Friends of the Library
5. Architectural Expansion and Improvement Committee Report

**Budget Requests:**

**Consent Items:** The following policies are up for renewal and available on the website for review.

- None this month

**Action Items:**

1. Discuss and take action on renewal of the Personnel Policy and Health Reimbursement Policy as reviewed by legal counsel and presented by the Library Director.
2. Discuss and take action on letter of engagement from Gary Davis for the required annual audit.
3. Discuss and take action on the General Election scheduled for November 7, 2023.
4. Discuss and take action on the Draft FY2024 Operating Budget as presented by the Library Director.
5. Discuss and take action on the Library Director's Annual Review as presented by the Board President.
6. Discuss and take action on facilities issues, personnel considerations, closures, and/or budget adjustments to include potential allocation of annual bonuses to the staff.

**Trustee items:**

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting.

All of the above items are subject to action by the board.



Abigail Joffrain  
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.