

Wells Branch Community Library

Board of Trustees Minutes

Thursday, August 24, 2023

The meeting was held in person at the library and was called to order at 7:05 PM.

Attended by Board Trustees: Abbie Joffrain, Matt Bucher, Ralph Simon and Library Director Donita Ward present. Trustee Jennifer Christmas was absent. Board attendance constituted a quorum.

Public Comments: Gary Zernow. Mr. Zernow had questions regarding library collections. His questions were answered by President Joffrain and Director Ward.

Reports:

1. Secretary report: The Minutes of the previous meeting were posted to the Wells Branch Library Community Library website. No discussion.
2. Treasurer's report: Trustee Simon reports that the library's finances remain robust.
3. Director's report: Director Ward discussed retention of employees by matching the salaries of other nearby libraries, updates were provided on the results of Vision Board polling and the continuing inventory and weeding of the collections. She has been working on updates to the WBCD Bylaws and Trustee Code of Conduct and a list of library employees and job titles with summary descriptions.
4. Friends of the Library report: Trustee Jane Marawar presented the highlights of a presentation on the history of the library at the FOL 25th anniversary of the library Get Together.
5. Architectural Expansion and Improvement Committee: Trustee Joffrain presented the findings of Vision Board polling. She noted that options chosen by those polled varied significantly with age groups. Trustees Ward, Joffrain and Marawar attended the August 10th meeting which included a discussion on safety and security at the library and surrounding grounds.

Consent Items:

Renewal of WBCLD Bylaws, the Trustee Code of Behavior and Services Policy.

Action Items:

1. Trustee Orientation Packet

Trustee Bucher made a motion for acceptance. Trustee Simon seconded. No dissent.

2. Updated WBCLD By Laws and Code of Conduct

Trustee Bucher made a motion for acceptance. Trustee Simon seconded. No dissent.

3. Ralph Simon, Matt Bucher and Derek Mahnke have filed to be candidates for two open seats on the Board of Trustees.

The election will take place November 7, 2023. Motion made by Trustee Bucher, seconded by Trustee Simon. No dissent.

Draft submitted by Trustee Jane Marawar

Next Meeting Scheduled: October 19,2023

Motion to Adjourn made by Trustee Simon at 8:23 PM