

**WELLS BRANCH COMMUNITY LIBRARY DISTRICT MINUTES**  
**Sunday, August 28<sup>th</sup> at 1:30pm**

Meeting was called to order at 1:40pm by Megan Sylvester. A quorum of trustees was present.

Present: Megan Sylvester (trustee), Faye Cormier (trustee), Jill Traffanstedt (trustee), Wanda Holcombe (trustee), Donita Ward (library director) and Matt Sims (citizen). Absent was trustee Ralph Simon.

**Citizen Comment**

Faye congratulated Donita for 14 years of service to the library.

**Consent Items:**

none

**Action Items:**

1. Discuss and take action on facility maintenance issues to include budget amendments if necessary.
  - Donita presented two bids for repairing the damaged front door of the library and installing an automatic opener for wheelchairs and strollers with push button activation. The quotes were from Stinson and Cain for \$11880 and Cothrons for \$7986.
  - Jill made a motion to accept the bid from Cothron's and ask for a warranty of one year, with a possible extra cost of less than \$2000. Wanda seconded. Motion passed unanimously.
2. Discuss and take action on the annual planning retreat scheduled for September 11, 2016.
  - No action taken
3. Discuss and take action on the election for three trustees to be held on November 8, 2016, to include drawing names to determine placement order on the ballot.
  - There are four candidates for the three available positions- Faye Cormier (incumbent), Jill Traffanstedt (incumbent), Darlene Bauhs and Matt Sims.
  - Donita put each name on an index card, folded the cards, and placed them in a bucket.
  - It was agreed that the first name pulled from the bucket would be first listed on the ballot, and so forth. Because Megan is not running for another term, she pulled the names.
    1. Faye Cormier
    2. Matt Sims
    3. Jill Traffanstedt
    4. Darlene Bauhs

Meeting was adjourned at 2:07pm.