

WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA
Tuesday, February 23rd at 6:30pm

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT
AND ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at 15001 Wells Port Drive for:

Citizen Comment

Citizen comment is limited to three minutes unless given extra time by meeting chair

Consent Items:

These may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Accept minutes as distributed
2. Accept Director's report, to include but not limited to:
 - a. Plan for Little Free Libraries
 - b. Job Description for Digital Services Librarian
 - c. Director's Goals for 2016 and Professional Development Plan
3. Refer treasurer's report to audit
4. Accept Patron Computer Use Policy

Action Items:

1. Discuss and take action on Friends of the Library items and activities.
2. Discuss and take action on facility maintenance issues to include budget amendments if necessary.
3. Discuss and take action on updates to the Patron Behavior Policy.
4. Discuss and take action on updates to the Meeting Room Policy.
5. Discuss and take action on whether or not to post an RFP for private summer camps.
6. Discuss and take action on updates to the Volunteer Policy.
7. Discuss and take action on bids for HVAC service.
8. Discuss and take action on acceptable and reimbursable travel costs for staff, volunteer, and Board members.

Trustee items:

1. Announcements by Board members;
2. Future agenda items;

All of the above items are subject to action by the board.

Megan Sylvester
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.