

WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA
Tuesday, March 4, 2014 at 6:30 PM

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT
AND ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at 15001 Wells Port Drive to:

Citizen Comment

Citizen comment is limited to three minutes unless given extra time by meeting chair

Consent Items:

These may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Accept minutes as distributed.
2. Refer treasurer's report to audit.
3. Accept Director's report.

Action Items:

1. Discuss and take action on Friends of the Library items and activities.
2. Discuss and take action on proposal for a retail area in the library.
3. Discuss and take action on possible changes to the circulation policy concerning the blocking of households, the requirement to present a valid library card to remove items from the building and definition of appropriate proof of address.
4. Discuss and take action on possible changes to the program and meeting room policies including verbiage about use and service of alcohol, and cancellation/blocking of groups.
5. Discuss and take action on updates to the ByLaws.
6. Discuss and take action of financial issues to include TexPool and banking procedures.
7. Discuss and take action on updates to the fines and fees policy concerning the cost to print in color and limits on printing.
8. Discuss and take action on RFP for summer camps to be held at the library.
9. Discuss and take action on updates to the patron behavior policy to include verbiage about services and facility usage, unattended/unsupervised minors, and alternative tobacco.
10. Discuss and take action on proposed maintenance contract from UFO technology services.
11. Discuss and take action on replacement or repair of leaking A/C unit.
12. Discuss and take action on janitorial contract proposal from EcoCare.
13. Discuss and take action on facility committee recommendations concerning the vending machines and coffee service.

Trustee items:

1. Announcements by Board members;
2. Future agenda items;

All of the above items are subject to action by the board.

Megan Sylvester
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.