

**WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA**  
**Sunday, July 24, 2011 at 6:00 PM**

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT  
AND ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at 15001 Wells Port Drive for:

**Consent Items:**

These may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Citizen Comments, limited to three minutes unless more time is granted by meeting chair
2. Accept minutes as distributed
3. Refer treasurer's report to audit
4. Budget amendments for 2011
5. Accept Director's report
6. Accept Records Management Policy as distributed

**Action Items:**

1. Administer Oath of Office to new trustee.
2. Determine offices for trustees.
3. Appoint investment officer.
4. Discuss and take action on fundraising plans from fundraising committee.
5. Discuss and take action on landscaping priorities and goals.
6. Discuss and take action on Acquisition and Material Control Policy.
7. Discuss and take action on procedure and requirements for check signatures.
8. Discuss and take action on patron computer issues and management software options.
9. Discuss and take action on number of materials that can be reserved for households.
10. Discuss annual patron satisfaction survey and schedule annual staff/trustee retreat.
11. Discuss and take action on changes to the election process.
12. Discuss and consider changes to the Patron Behavior Policy to cover issues such as sleeping, weapons, and suspected abuse.

**Trustee items:**

1. Announcements by Board members;
2. Future agenda items;

All of the above items are subject to action by the board.

Megan Sylvester  
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.