

WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA
Wednesday, November 28, 2018 at 6:30pm

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT
AND ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at 15001 Wells Port Drive for:

Citizen Comment

Citizen comment is limited to three minutes unless given extra time by meeting chair

Reports:

These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting
2. Treasurer's report, including reports to refer to audit
3. Friends of the Library report
4. Director's Report
5. Committee/Workgroup Reports
6. Updated HRA Policy for 2019

Action Items:

1. Discuss and take action on Director's EOY2018 Annual Review.
2. Discuss and take action on closing the checking account at Bank of America and transferring any remaining funds and the payroll transfers to another institution.
3. Administer Oath of Office to three Trustees elected in the November 6, 2018 General Election.
4. Discuss and take action on offices for trustees.
5. Administer Code of Ethics to all Trustees and collect Conflict of Interest forms.
6. Discuss and take action on facility maintenance and repair issues, to include budget amendments if necessary.
7. Discuss and take action on proposals from Library Interiors of Texas for new furnishings, to include budget amendments if necessary.

Trustee items:

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting.

All of the above items are subject to action by the board.



Faye Cormier
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.