

WELLS BRANCH COMMUNITY LIBRARY DISTRICT MINUTES
Wednesday, January 13, 2021

Meeting began via Zoom application at 6:30 pm. Present were Board Members Ralph Simon, Lindsay Martinez, Rene Vera, Jennifer Christmas, and Christine Bloemsma. Library Director Donita Ward attended. Board attendance constituted a quorum. No citizens attended.

Reports:

1. Secretary report, to include minutes from the October meeting and November canvass meeting.
 2. Treasurer's report, including reports to refer to audit.
 3. Director's Report.
- Christine moved, Jennifer seconded the approval of all three reports. Unanimous approval.

Action Items:

1. Discuss and take action on library response to current events and pandemic. No action necessary.
2. Discuss and take action of facility maintenance issues, to include budget amendments and closures if necessary. Still working to find a company to take on the repair of the custom-build book drops. No board action needed at this time.
3. Discuss and take action on resignation of Trustee Lindsay Martinez to include potential appointment of another eligible candidate to fill the vacancy and administration of the Oath of Office to that candidate. Board members agreed to reach out to the fourth candidate in the November election; if she is interested, an appointment would be offered. Christine moved, Rene seconded to accept Lindsay Martinez' resignation. Unanimous approval.
4. Discuss and take action on trustee officer appointments and workgroups. Agreed to table the officer appointments discussion until the final board member is aboard. Workgroups will also be discussed at a later meeting; for the moment,

Announcements by Board members:

- Jennifer reported on the Friends of the Library meeting in December. There was good turnout for the Zoom meeting, and a new slate of officers were elected: President Doug Schwartz, Vice President Morgan Simon, Secretary Nancy Loomis, and Treasurer David Mead. The annual library donation from the FOL was approved.
- Library staff will distribute recruitment request for a volunteer investment officer to advise the board.
- Donita will have Library Interiors offer some designs for Circulation area and other updates.
- Christine will draft a call for volunteers to serve on the committees and workgroups.

There are two meetings planned but not yet scheduled.

- There will be a special meeting called to confirm the appointment of and swear in the new board member, replacing Lindsay Martinez.
- The next regular meeting of the Board of Trustees will be held via Zoom in April, though the date is not yet established.

Jennifer moved, Rene seconded adjournment. With unanimous approval, the meeting adjourned at 7:31pm.