

WELLS BRANCH COMMUNITY LIBRARY DISTRICT MINUTES
Thursday, March 13, 2020 Special Meeting

Meeting began 4:35pm. Present were Board Members Faye Cormier, Ralph Simon, Lindsay Martinez, and Christine Bloemsma, as well as Library Director Donita Ward. Board attendance constituted a quorum. No citizens present.

Reports: No regular reports were presented, as this was a special meeting called to discuss the Coronavirus/ Covid19 recommendations.

Action Items:

1. Agreed to implement as presented the recommended policy for potential extended closures due to building issues, public health events, or other emergencies to include plans for notification of stakeholders, expectations of employees, and compensation schedule. After adding language to make clear that absences due to illness or government restrictions due to the virus would be excused absences, Christine moved and Ralph seconded to approve the policy. Unanimous approval by board members present.
2. Discuss and take action on quote from Library Interiors for children's area work station and storage cabinets. *Quote not available at this time. Board supportive of completing the work if possible even if library must close.
3. Discuss and take action on annual retreat April 19th and work session April 22nd. Tabled—likely will need to be cancelled or rescheduled.

Trustee items or announcements:

- The FOL is concerned about their March 28 date for the Garage Sale. Unless another Library date (they're interested in May 16) or neighborhood venue can be found, it may need to be cancelled. Ralph had already checked—there are library programs scheduled for the May date already.
- To follow the advice of experts to avoid gatherings of 10 or more, all programs at the Library are cancelled through March 28.

April 9 is on the calendar as our next regular meeting. Decided to not yet cancel it but will advise as things develop to respond to the evolving public health emergency. Library Director has discretion in canceling coming events or extending the closure of the library in this regard.

Christine moved to adjourn, Faye seconded. With unanimous approval, the meeting ended at 5:03pm.