

WELLS BRANCH COMMUNITY LIBRARY DISTRICT MINUTES
Monday, August 24, 2020

Meeting began via Zoom application at 6:19pm. Present were Board Members Ralph Simon, Lindsay Martinez, Kim Belcik, and Christine Bloemsma, as well as Library Director Donita Ward and Library staff member Brittany Patrick. Board attendance constituted a quorum. Community members and candidates for Trustee Jennifer Christmas and Rene Vera also joined.

Reports:

These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting. The minutes were not approved. Christine will make the correction before the next meeting.
2. Treasurer's report, including reports to refer to audit. Discussed some of the available reports, including the tax revenue detail report, which can highlight our top-producing neighborhood businesses and help us understand and anticipate changes.
3. Friends of the Library report: no FOL meeting since last Board meeting.
4. Director's Report, including announcement that our library will be an election location on Election Day, and discussion of APL/TexShare. As TexShare is not operational, they are not renewing cards at this time.
5. Follow-Up information from the New Philanthropists presentation on August 13, 2020. We hope to do some programming with them in 2021. Please share any feedback with Lindsay. Christine moved, Kim seconded to approve all reports except the July minutes. Unanimous approval.

Action Items:

1. Discuss and take action on Services Policy proposed to replace current Green Policy, Community Posting Policy, Public Computer Policy, Reference Policy, Programming Policy, Event Room Policy, LAB Policy, Social Media Policy.
2. Discuss and take action on creation of sub-groups to address specific tasks such as 2021 budget, diversity, or pandemic response. Agreed to launch short-term work groups or task force groups as needed, when staff would seek out patron feedback or assess needs. One example of a workgroup that might be useful as school begins is one focused on education and assistance in virtual learning.
3. Discuss and take action on library response to current events and pandemic. Library staff investigated options for our current times, and have proposed subscribing to HelpNow (on-call Homework assistance) and JobNow (help to guide your job search), both through BrainFuse. There's also a government grant (for only \$1500) to obtain 11 hotspots which can be checked out by patrons. Lindsay moved, Christine seconded approval for the funds. Unanimous approval.
4. Discuss and take action on facility maintenance (repair and or remodel) issues, to include budget amendments and closures if necessary. Powerwashing of the exterior of the building will take place; no changes to budget required at this time.
5. Discuss and take action on a General Election on the uniform election date in November 2020. There are four candidates for the November Trustee election. Candidate biographies will be on the website soon.

The next Board meeting will be September 29 at 6pm, by Zoom.

Christine moved, Lindsay seconded adjournment. With unanimous approval, the meeting was adjourned at 7:18pm.