

**WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA**  
**Wednesday, September 12, 2018 at 6:30pm**

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT  
AND ALL OTHER INTERESTED PERSONS:**

*Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at 15001 Wells Port Drive for:*

**Citizen Comment**

Citizen comment is limited to three minutes unless given extra time by meeting chair

**Reports:**

These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting
2. Treasurer's report, including reports to refer to audit
3. Friends of the Library report
4. Director's Report, including discussion and/or approval for the following:
  - a. facility maintenance issues
  - b. budget amendments
  - c. Family Place Grant training (approx. 30-45 minutes)
5. Committee/Workgroup Reports
  - a. Homebound Services
  - b. Marketing

**Action Items:**

1. Swear in new trustee Lindsay Martinez to fill the position vacated by Matt Sims.
2. Discuss and take action on participation in the Association of Community Library Districts to include collaboration with other district libraries to hire a consultant for the purposes of watching legislation and advocating for library districts during the legislative session.
3. Discuss and take action on proposed contract from Technology for Education to perform higher level computer and server repairs and maintenance.
4. Discuss and take action on updates to the Safety and Disaster Policy and the Reference Policy.
5. Discuss and take action on updates to the Circulation Policy.

**Trustee items:**

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting.

All of the above items are subject to action by the board.

*Faye Cormier*

Faye Cormier  
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.