

WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA
Wednesday, August 16, 2017 at 6:30 pm

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT
AND ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at 15001 Wells Port Drive for:

Citizen Comment

Citizen comment is limited to three minutes unless given extra time by meeting chair

Reports:

These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting
2. Treasurer's report, including reports to refer to audit
3. Friends of the Library report
4. Director's Report, including discussion and/or approval for the following:
 - a. facility maintenance issues
 - b. budget amendments
5. Committee/Workgroup Reports
 - a. Makerspace design team (addendum to director's report)
 - b. Website/ Logo
 - c. Non User Survey

Action Items:

1. Discuss and take action on updates and changes to the Long Term and Strategic Plans.
2. Discuss and take action on audit from the comptroller to include any necessary budget adjustments
3. Discuss and take action on quotes from Library Interiors of Texas to include any necessary closures or budget amendments.
4. Discuss and take action on updates to manager job descriptions.
5. Discuss and take action on updates to Reference Policy, Circulation Policy, Fines and Fees Policy, and Patron Computer/Internet Use Policy.
6. Discuss and take action on cancelling the 2017 General Election for trustees if there are not more candidates than available positions.
7. Discuss and take action on Annual Retreat.

Trustee items:

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting.

All of the above items are subject to action by the board.

Faye Cormier
President, Board of Trustees



The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.