

WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA
Sunday, September 11, 2016 at 1:30 PM

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT
AND ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet at 15001 Wells Port Drive at 1pm for Board/Staff retreat then open to consent and action items at 4pm.

Open Retreat:

Open Retreat (comments from citizens will be limited to 3 minutes though board chair may extend)

- Welcome and introductions
- Organized workshop from Alliance Work Partners (2:00-3:30)
- Library Highlights from Director
- Open discussion

Consent Items:

These may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Accept minutes as distributed
2. Accept Director's report
3. Refer treasurer's report to audit
4. Budget amendments

Action Items:

1. Discuss and take action on Friends of the Library items and activities.
2. Discuss and take action on bids for the annual audit.
3. Discuss and take action on facilities maintenance issues to include budget amendments if necessary.
4. Discuss and take action on additional debt/mortgage payments to include budget adjustments if necessary.
5. Discuss and take action on long term planning for the meeting room facilities to include possible allocation of funds for professional consultation if necessary.
6. Discuss and take action on PCI compliance to include Card/Data Security Policy.
7. Discuss and take action on changes to the meeting room policy.
8. Discuss and take action on participation in the association of library districts.
9. Discuss and take action on programs and services as discussed during the retreat, to include budget amendments if necessary.

Trustee items:

1. Announcements by Board members;
2. Future agenda items;

All of the above items are subject to action by the board.

Megan Sylvester
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.