

Wells Branch Community Library District
Minutes: Board of Trustees meeting July 19, 2015

Meeting was called to order at 1:18pm by Megan Sylvester. A quorum was present in trustees Megan Sylvester, Faye Cormier and Theresa Faris. Absent trustees were Jill Traffanstedt and Laura Gomez-Horton. Also present was library director Donita Ward.

Citizen Comment: No citizens were present to give comment.

Consent Agenda: Megan Sylvester moved to accept the consent agenda, minus the Director's Report and Donation Policy, with a minor wording change to the Volunteer Policy. Instead of specifying that we do not discriminate based on a physical or mental disability, the volunteer policy will state that we do not discriminate based on a disability. Theresa seconded. Motion passed unanimously.

Megan asked to push the Donation Policy to next month to allow for research into whether donations can be tax deductible if the library does not place valuation on items over \$250. Donita suggested changing the verbiage of the policy to indicate that donors were responsible for providing proof of valuation in those cases. Megan made a motion to accept the policy with that change, Faye seconded. Motion passed unanimously.

The director's report was discussed, including requested budget amendments and database subscriptions. Megan moved to accept the report minus the Long Range Plan, Collection Development Plan and retreat plans, which are listed as action items later in the agenda. Faye seconded. Motion passed unanimously.

Action Item #1- nothing to report.

Action Item #2. Database usage and subscription was covered in discussion of the Director's Report. We will be continuing the subscription to Mango Languages, cancelling Little Pim, and not purchasing Dear Reader.

Action Item #3- nothing to report

Action Item #4. The Long Range Plan and Collection Development Plan were pushed forward to the annual planning retreat to allow more citizen input.

Action Item #5. Megan made a motion to call an election for two positions on the general election date in November. Theresa seconded. Motion passed unanimously.

Action Item #6. The annual retreat was discussed and preliminary plans made. Megan made a motion to close the library on September 20th. Faye seconded. Motion passed unanimously. Lunch will be catered and served at 12:30; the retreat will be from 1pm until 4pm. Employees, trustees, trustee applicants, volunteers, the FoL board, the WBNA board and the MUD board will

be invited. The Long Range Plan and Collection Development Plan will be distributed in advance for people to review. At the retreat, we will break into workgroups to discuss those two items. There will also be professionally led team building and community involvement training. The budget and survey will not be discussed.

New Business:

Traffic on Wells Port Drive, specifically at the crosswalk in front of the library, was discussed. Everyone agreed that we want to have a presence on whatever committee is formed to look for a safe and reasonable solution.

New housing complexes in the area and outreach to same were discussed.

The next meeting will be August 24th at 6pm to determine whether there are sufficient eligible applicants to have an election. No reports will be distributed for this meeting.

Meeting was dismissed at 2:25pm.

Respectfully submitted,

Donita Ward, Library Director